

HOME AND LANDSCAPE IMPROVEMENT APPLICATION

Carmel Valley Neighborhood 10 North Homeowner Association

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BASIC APPLICATION INFORMATION (Please complete the form below, attaching any supplemental information as indicated on the next page.)

Name:		Date:	
Address:			
Daytime Phone:		Evening Phone:	
Check one:		New application	
		Modification to existing application	
Proposed Starting Date:		Proposed Completion Date:	

Description and location of improvement(s) (Please provide details of all applicable information requested on the second page of this application):

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NEIGHBOR NOTIFICATION

Applicants must inform all potentially affected neighbors (i.e., the residents and owners of properties on either side, to the back, and facing properties who might be impacted by the proposed improvements) of their proposed improvements. The Architectural Review Committee (ARC) will convene to evaluate proposed improvements, notifying any neighbor who wishes to be heard.

Have each potentially affected neighbor sign this form and indicate whether he or she wants notice of the hearing. (Attach another sheet with additional names if necessary.)

	Name	Address	Day Phone	e-mail	owner or renter?	Attending hearing?*
1.						
2.						
3.						

3 OTHER REQUIRED INFORMATION

Along with your completed ARC Application, please include the following information, if applicable:

- Location of residence on lot and the dimensions from lot lines
- Complete dimensions of proposed improvement and a dimensioned plot plan (scale: one inch equals ten feet, or more detailed as necessary to adequately depict the proposed improvement)
- Description of all materials, fixtures, and color scheme (indicating color of stain or paint by manufacturer's number)
- Color samples (if they are not on ARC-approved color palette) and samples of any materials to be used in their natural finish
- Renderings of affected elevations
- Plant inventory (type, size and location)
- Photographs of the existing property (from all potentially relevant angles)
- Detail of all slopes on property
- A copy of any drawings/plans (2 copies if submission is other than by e-mail)

4 SUBMIT THE ARC APPLICATION

As provided in the Architectural Design Guidelines, please submit your completed ARC Application (with any attachments) to arc@cvn10hoa.com, copying Christian.Raymundo@fsresidential.com and all potentially affected neighbors.

NOTE: Work may not start before you get the approval of the ARC.

The ARC will attempt to respond to your request within 30 days from when the management company receives a completed application and fee. If you do not hear back within 30 days, please notify the management company.

FOR ARC USE ONLY:

Approved by ARC Approved by ARC subject to the following conditions:

Denied for the reason(s) listed below: